

Welcome Guest

Southern Lights Toastmasters Club

Club website: <http://www.southernlights.ca>

Toastmaster's International website:
<http://www.toastmasters.org>

Welcome to Southern Lights Toastmasters Club. You will be formally introduced to the club early in the evening's program. In the meantime, relax and review the contents of this package or meet other members of the club as they arrive for tonight's meeting.

Southern Lights Toastmasters Club was chartered in January 1980. It is one of over 140 clubs in a district that extends across northern Alberta and Saskatchewan. Our meeting season begins in early September and runs to the middle of June, although new members may join at any time during the year.



During the course of the evening we follow a regularly scheduled program which is divided into two parts. The first part features administrative and business tasks and provides the opportunity for participants to practice speaking in special situations such as offering the Toast or using their impromptu speaking skills in the Table Topics session. The second part features the prepared speeches and speaker evaluations, which is crucial to our success as toastmasters. A typical agenda is shown on the next page and the actual agenda for tonight's meeting can be found on the table in front of you.

Your role as a visitor is to observe, enjoy and learn. However, should you wish to participate in Table Topics you are welcome to do so. Simply let one of the executive members know of your interest. Later in the meeting you will be asked to share your observations and impressions of our club and of tonight's meeting. Should you decide to join the club, please ask the VP Membership or any other club member for an application form.

As a guest, you may attend up to four meetings.

Meeting Format

Most of our weekly meetings follow a set schedule. Each week, members take on different roles in order to practice their communication and leadership skills. It is the job of the VP Education to arrange and organize the weekly agenda. Most meetings are about two hours in length.

A typical meeting agenda is shown below: *(This will change slightly when speech contests or special events are held.)*

- The Sergeant-at-Arms opens the meeting
- The President welcomes members and guests
- A club, or practice, business session is sometimes held at this time
- The Toastmaster is introduced and presides over the meeting
- A Table Topics session is held to practice impromptu speaking
- The Table Topic Evaluator critiques the table topic speakers
- 10-minute break
- Prepared speakers
- Speech evaluators critique the prepared speakers
- The General Evaluator provides feedback about the meeting
- The President closes the meeting.

Club Executive Committee

President	Diane Gunn president@southernlights.ca Ph: 780.953.2414
VP Education	Marlene Petruch
VP Membership	Karen Carleton membership@southernlights.ca Ph: 780.717.7434 (Evenings)
VP Public Relations	Darryl Hauge
Treasurer	Lukasz Rozyki
Secretary	Bob Wang
Sgt-at-Arms	Neil Wilkinson
Past President	Michelle St. Louis

Southern Lights Toastmasters Club

We meet every Wednesday, September through mid-June at 6:30 pm
Providence Renewal Centre, 3005 – 119 Street NW, Edmonton.